

# Board of Trustees

## Education and Workforce Development Committee Meeting

Tuesday, January 16, 2018

2:30 p.m.

Ann Richards Administration  
Building, Board Room  
Pecan Campus  
McAllen, Texas



SOUTH TEXAS  
COLLEGE

*In the Making!*

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**South Texas College  
Board of Trustees  
Education and Workforce Development Committee  
Ann Richards Administration Building, Board Room  
Pecan Campus, McAllen, Texas  
Tuesday, January 16, 2018 @ 2:30 p.m.**

**AGENDA**

“At anytime during the course of this meeting, the Board of Trustees may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Board of Trustees under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at anytime during the course of this meeting, the Board of Trustees may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.”

- I. Approval of Minutes for Tuesday, December 5, 2017 Committee Meeting  
..... 1 - 4**
  
- II. Presentation on Comprehensive Advising: *Getting and Keeping Students  
on the Pathway to Completion* ..... 5 - 16**

## **Approval of Minutes for Tuesday, December 5, 2017 Committee Meeting**

The Minutes for the Education and Workforce Development Committee meeting of Tuesday, December 5, 2017 are presented for Committee approval.

**South Texas College  
Board of Trustees  
Education and Workforce Development Committee  
Ann Richards Administration Building, Board Room  
Pecan Campus, McAllen, Texas  
Tuesday, December 5, 2017 @ 3:00 p.m.**

**MINUTES**

The Education and Workforce Development Committee Meeting was held on Tuesday, December 5, 2017 in the Ann Richards Administration Building Board Room at the Pecan Campus in McAllen, Texas. The meeting commenced at 3:10 p.m. with Mrs. Graciela Farias presiding.

Members present: Mrs. Graciela Farias, Dr. Alejo Salinas, Jr., Mr. Jesse Villarreal, and Mr. Gary Gurwitz

Other Trustees present: None

Members absent: None

Also present: Dr. Shirley A. Reed, Mr. Matthew Hebbard, Dr. Nancy Garcia, Mr. Tony Matamoros, and Mr. Andrew Fish

**Approval of Minutes for Tuesday, October 10, 2017 Committee Meeting**

Upon a motion by Mr. Gary Gurwitz and a second by Mrs. Graciela Farias, the Minutes for the Education and Workforce Development Committee meeting of Tuesday, October 10, 2017 were approved as written. The motion carried.

**Presentation on the STC *Dual2Degree* Department**

Mr. Tony Matamoros, Director of Dual Credit, provided a brief overview of South Texas College's *Dual2Degree* Department and their services geared toward the cultivation of a college-going culture in our community. The *Dual2Degree* Department specifically focuses on support services to help ensure the academic success of dual credit students at South Texas College.

**Dual Credit Challenges**

At South Texas College, and nationally, many dual credit students face challenges above and beyond those faced by traditionally enrolled college students. Many of them may not

be aware of the processes, services, requirements, and implications of their performance as College students, and the impact it will have on their continued higher education opportunities.

The Dual2Degree Department provides services to help dual credit students connect to the college culture, the resources available to them as college students, and the expectations for their performance. These services are designed to help them bridge the gap between secondary education and higher education, and to assist with that transition upon their graduation from high school.

### **Dual2Degree Department Services**

Mr. Matamoros reviewed the services that the Dual2Degree Department provides, including an overview of their various activities and coordination with local school districts.

Mr. Matamoros discussed the impact of these services on student success, including performance indicators such as GPA, persistence rate, and completion times.

He also discussed the department's strategies at each grade level, from 8<sup>th</sup> grade through the student's senior year of high school, including parental engagement and close collaboration with school district personnel.

The Committee asked about competition from UTRGV, which had begun offering tuition free dual credit courses.

Mr. Matamoros reviewed several key benefits of South Texas College's dual credit program, which offers great value to many families:

1. While both South Texas College and UTRGV offer strong academic coursework options for dual credit students, South Texas College also offers a robust selection of career and technical dual credit programs for students.
2. South Texas College offers one-on-one service to students and close relationships with the school districts, which translates to better support for individual students and families.
3. This includes smaller class sizes, as well as delivery of dual credit courses within the school district, during normal class hours.
4. After matriculation as a traditional college student, South Texas College offers significantly lower tuition, and has similar transferability of courses to other institutions state- and nation-wide.
5. Finally, Mr. Matamoros noted that South Texas College recently received high commendations from the Southern Association of Colleges and Schools-Commission on Colleges, for its dual credit programs.

### **New Student Onboarding Initiative**

Mr. Matamoros concluded with a review of the new student onboarding initiative to fast track dual credit students, and discussed its impact on helping register dual credit

students accurately and in a timely manner to help start their higher education careers on the right path.

Mr. Matamoros provided the Dual2Degree Department 2016-2017 Annual Report under separate cover.

This review was provided for the Education and Workforce Development Committee's information and feedback to staff. No action was requested.

### **Presentation on Comprehensive Advising: Getting and Keeping Students on the Pathway to Completion**

Dr. Nancy Garcia, Director of Comprehensive Advising & Mentoring Services, was available to present Comprehensive Advising: *Getting and Keeping Students on the Pathway to Completion*.

Due to time constraints, this presentation was delayed until the following committee meeting, scheduled for Tuesday, January 16, 2018.

### **Adjournment**

There being no further business to discuss, the Education Workforce Development Committee Meeting of the South Texas College Board of Trustees adjourned at 3:56 p.m.

I certify that the foregoing are the true and correct Minutes of the December 5, 2017 Education and Workforce Development Committee of the South Texas College Board of Trustees.

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Mrs. Graciela Farias

## **Presentation on Comprehensive Advising: *Getting and Keeping Students on the Pathway to Completion***

Dr. Nancy Garcia, Director of Comprehensive Advising & Mentoring Services, will present Comprehensive Advising: *Getting and Keeping Students on the Pathway to Completion*.

Dr. Garcia's presentation will provide a review of the College's Comprehensive Advising program, which is designed to provide students with the resources to select degree plans and courses that will help them meet their educational goals in a timely fashion.

The presentation covers the following key elements of comprehensive advising:

- Comprehensive Academic Advising Model
- Mandatory Advisement for First Time in College (FTIC) Students
- FTIC Case Management
- Technology Mediated Advising
- Student Success Advising
- Faculty Advising

From initial mandatory advising, case management for First Time in College (FTIC) students including at least four contacts per semester, faculty and staff collaborative advising, and real-time monitoring and mediation using Degree Works and the Starfish Early Alert System, South Texas College is dedicated to provide all students with meaningful and successful advising strategies to help provide students with the resources they need to complete their degree/certificate on time.

This presentation is provided for the Education and Workforce Development Committee's information and feedback to staff. No action is requested.



# Comprehensive Advising

## *Getting and Keeping Students on the Pathway to Completion*

DR. NANCY GARCIA

DIRECTOR OF COMPREHENSIVE ADVISING & MENTORING SERVICES



## Overview of Presentation

- Comprehensive Academic Advising Model
- Mandatory Advisement for First Time in College (FTIC) Students
- FTIC Case Management
- Technology Mediated Advising
- Student Success Advising
- Faculty Advising



# Comprehensive Academic Advising Model

## Comprehensive Academic Advising Model

### Shared/Split Organizational Model – Advising as Teaching

- Professional Academic Advisors (FTIC Students)
- Student Success Specialists (Continuing Students)
- Faculty Advisors (Continuing Students)



## Mandatory Advising for First Time in College (FTIC) Students

### Mandatory Advising for FTIC Students



- Contributes to state & national completion agenda
- Supports a holistic comprehensive advising-as-teaching approach that promotes long-term, teaching relationships
  - Disseminates information and fosters students' critical thinking skills necessary to navigate higher education
  - Helps students become active participants
  - Guides students through interactive sessions that explore and evaluate pathways that solidify students' career goals



# Mandatory Advising for FTIC Students



- **Registration Hold for Advisement** placed on students' account
- **Students are not able to register** until they **meet with an advisor**
- **Academic Advisor clears student's hold** so that students can register for the recommended courses **after educational planning session**

# Mandatory Advising for FTIC Students



- Long-term educational planning; build Student Educational Plan
- Conduct degree audits and develop educational plans
- Track and monitor students' progress
- Make appropriate referrals
- Help students understand their **abilities and limitations** so that student can follow a career pathway

# Mandatory Advising for FTIC Students



## RAND Corporation

### Completed an analysis of STC's Intrusive Advising Program

- Examined the relationship between participation in intensive advising and persistence
- Found that students who fully participate in intrusive advising persist at rates that are 7.9 percentage points higher than those who do not participate



## FTIC Case Management

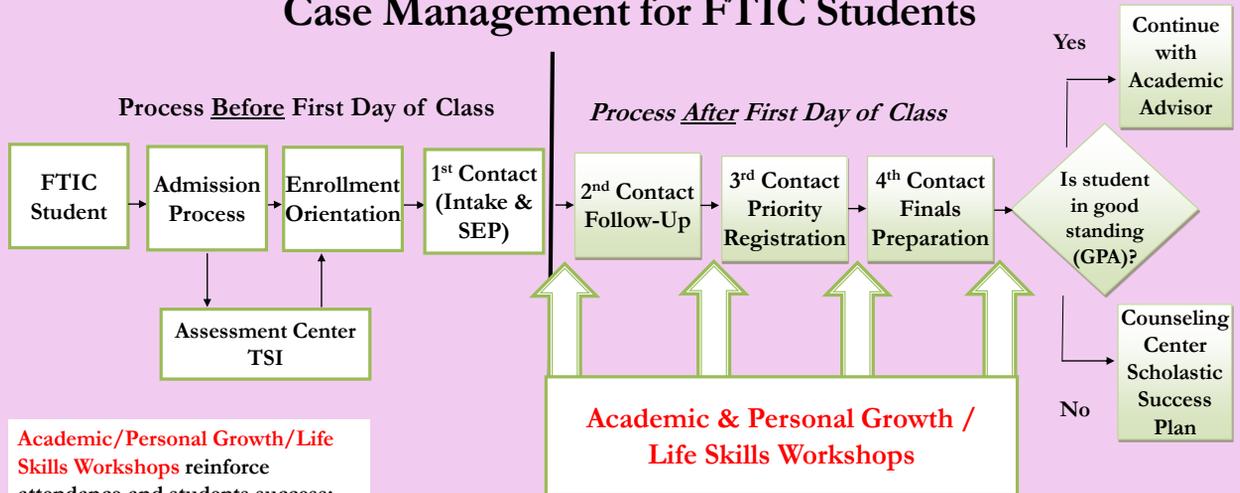


# Case Management for FTIC Students

## Four Mandatory Contacts per semester:

1. Initial interview session to develop & define educational goal
2. Focuses on class attendance, services, and reinforcing the successful student profile
3. Consists of an academic follow up and advising for priority registration
4. Reminds students about the importance of preparing for finals and the resources available to help them

## Case Management for FTIC Students



Academic/Personal Growth/Life Skills Workshops reinforce attendance and students success:

Academic & Personal Counseling, Career Counseling, Time Management, Study Skills, Student Activities, Transfer Services, Tutoring



# Technology Mediated Advising

## Degree Works



- Provides real-time advice and counsel
- Streamlines the graduation process
- Speeds time to graduation
- Allows direct access to multiple related information/services and advice within and through hyperlinks to catalog information, class schedules, and FAQs





# Starfish Early Alert System

Intentionally engages faculty to:

- Recognize students when they are doing great work
- Notify students of their progress twice during a semester
- Alert students at risk of failing



## Student Success Advising

# Student Success Advising

**Student Success Specialists work with faculty in assigned Division**

- Identifies At-Risk students and implement individualized student intervention initiatives for students (i.e. excessive absences)
- Focuses on advising students for degree/certificate completion
- Refers absentee students to instructors, counselors, case workers, or Centers for Learning



## Faculty Advising



## Faculty Advising

- Hispanic Serving Institution Grant (Focus on Advising)
- Hired Coordinator for Faculty Advising
- Lead Faculty Advisors (LASS, B&T, M&S, NAH)
- Connect students to careers/workforce in their corresponding field



## Faculty Advising

- Reviewed & Enhanced STC Current Advising Model
  - Reviewed Best Practices in Advising (Literature and at other colleges/universities)
- Developed Training Models for Different Faculty Groups:
  - New Faculty
  - Existing Faculty Advisors
  - Adjuncts/Dual Enrollment



## Faculty Advising

- 299 full time faculty trained (Curriculum Basics, Student Support Services, Technology Tools, Student Relations)
- Advising students within their respective areas
- Documenting advising sessions via DegreeWorks



For More Information, Contact  
Dr. Nancy Garcia at [nancyhg@southtexascollege.edu](mailto:nancyhg@southtexascollege.edu)  
or (956) 872-1689